



**Arulmigu Mariamman Temple, Samavapuram,**  
**Tiruchirappalli District.**

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Temple Website: <https://samayapurammariamman.hrce.tn.gov.in>

**R.C.No. 2131/1432/A2 Dated. 06.10.2023**

**Fasali 1433 - Outsourcing for cleaning : Providing 114 Persons for 2 years to clean the temple premises and all the places belonging to the temple**

**E- Tender Notice and conditions**

**(Two cover system)**

Tiruchirappalli District, Samayapuram, Arulmigu Mariamman Temple, Fasali 1433 for a period of two years from the date of contract for cleaning and disposal of garbage and garbage inside the temple, Master Plan Complex, Odhuvar Training School, Marriage Hall, Restrooms, Guest house, Free Restrooms, Bathrooms, Bus Stand, Pilgrims rest house, collecting vegetable waste from the Annadhana Koodam, Eachampatti Guava Garden and the new buildings to be constructed in the contract period all sanitation works including sewage treatment in places including new buildings within two years, sewage treatment works and all other cleaning works to be carried out. Tenders are invited from persons or outsourcing agencies approved by the Central and State Governments.

The above work should be carried out by cleaning staff 104 persons, Cleaning supervisors 10 persons totally 114 persons at the places notified by the temple administration.

The E-tender will be conducted as per the conditions given below. Those interested to participate in the above E-tender are requested to register themselves at [www.tntenders.gov.in](http://www.tntenders.gov.in) and participate in E-tender. For details or clarifications – contact tntenders by dialing 04424461505, 04424908115, 04424908029 and mail id : [support.etender@nic.in](mailto:support.etender@nic.in) Temple contact numbers : 9443771166, 9865295205 and 8778857061 may be contacted.

Interested and eligible persons can participate in E-tender by paying deposit amount.

1.	E-Tender Deposit Amount	Rs.10,00,000/- ( Rupees Ten Lakh only)
2.	Pre bid Meeting Date and Time	18.10.2023 11.00 AM
3.	Bid submission starting date	20.10.2023
4.	Last date and time for submission of Technical and Price bid in <a href="http://www.tntenders.gov.in">www.tntenders.gov.in</a> portal. :	09.11.2023 11.00 AM
5.	Technical Bid Opening :	09.11.2023 03.00 PM
6.	Announcement of qualified tenderers in Technical Bid :	After evaluation of Technical Bid.

1. The person or organization participating in the e-tender shall profess only Hindu religion.
2. Department of Labour and Employment Ordinance G.O.(D) No. 343 Dated : 07.07.2022 as per Shops and Commercial Establishments the Contractor shall pay his workers at the rate applicable under the Minimum Wages Act.
3. E-Tendering shall be in two cover system. The lowest bid amount (L1 BOQ) will be accepted subject to veto power exercised by the Commissioner.

4. The tenderer applying for cleaning work should be a registered company/organization in India. The tenderer should be an ISO certified company. ISO certification shall be valid for the duration of the contract.
5. The tenderer shall have five years of previous experience in cleaning in good manner with machines and personnel in temple complex, hostels government, and reputed private institutions under the management of the Hindu Religious & Charitable Endowment Department. Must be a company operating with at least 2000 employees in cleaning works. The certificate of working with the above number of employees shall be obtained and submitted to the appropriate officers.
6. Those who owe dues to the temples in Tamil Nadu, minors, those who have committed bankruptcy, those who have been decreed against the temple, those who have acted against the welfare of the temple, litigants, those who have been convicted in the criminal court, temple employees or the representatives of the above and their business partners are not allowed to participate in the E-tender.
7. Bidders are required to pay a deposit of Rs.10,00,000/- (Rupees Ten Lakhs only) through online payment provided in the login of tntenders website [www.tntenders.gov.in](http://www.tntenders.gov.in).
8. Candidates participating in e-Tendering shall upload the following documents as per the schedule in Technical Bid.
9. Organization shall have an average transaction of Rs. 5 crore per financial year through sanitation activities in the last three financial years. The relevant documents shall be uploaded in the e-tender portal.
10. Previous experience proof of cleaning at least 300 rooms in temple premises and temple guest house, government and reputed private institutions in the last three years shall be uploaded in the e-tender portal.
11. The tendering person or company should be registered under Labour Welfare and Skill Development Department and upload proof of registration for the current year.
12. Proof of Original Permanent Account Number (PANCARD) issued by the Income Tax Department shall be scanned and uploaded.
13. The tenderer or company requesting shall upload the original solvency certificate for Rs.50,00,000/- from the Nationalized Bank for the last three years of income, expenditure details and balance sheet by the Chartered Accountant.
14. The tenderer or company shall upload the documents of payment till current year including TAN NUMBER, ESI, EPF & GST and taxes payable to Govt.
15. The tenderer seeking the tender is Rs. 10,00,000/- (Rupees Ten Lakhs) as EMD to the Government Bank Account (SBI Government Pool Account) mentioned in the e-tender should be uploaded..
16. The tenderer or company shall obtain proof of payment of workers provident fund, employees state insurance and service tax up to date and upload it in the technical bid.
17. List of vehicles, equipment and machinery with manufacturer details, year of manufacturing, model number, number of units to be deployed for this work by the contract in the cleaning work shall be uploaded.
18. The price bid shall be uploaded after proper uploading of all Technical Bid documents without omission. The downloaded price bid BOQ (Excel File) should be uploaded without changing the file name and entering their price list in the fields to be filled and validate.
19. Those who are willing to participate in e-Tendering are requested to attend the pre-bid meeting to be held on 18.10.2023 at 11.00 am in the office of the Joint

Commissioner / Executive Officer and clear their doubts and participate in e-tendering.

20. The tenderer shall file proof of payment of EMD of Rs. 10 lakhs along with all other documents mentioned in the tender conditions shall be submitted in [www.tntenders.gov.in](http://www.tntenders.gov.in) website by 11.00 AM on 09.11.2023.
21. After verification of the documents submitted in the technical bid and the pre-bid deposit, approval given by the Hindu Religious & Charitable Endowment Department, the contractor will be technically qualified. The lowest bid amount (L-1 BOQ) indicated in the e-tender shall be confirmed subject to the veto power of the Commissioner, H.R&C.E.
22. Bidders participating in the e-tender shall be presumed to be participating only after having read and understood all the conditions and details of the license.
23. If the tenderer / tendering company has sued the temple, then the tender of the tendering company will not be accepted.
24. The Joint Commissioner / Executive Officer shall have full power to suspend, cancel, vary or reject the above tender at any time, including the status of the tender in the interest of the temple management without assigning any reason.
25. All bids submitted irrespective of the status will be subject to the approval of the Commissioner, H.R&C.E.
26. Those who are not confirmed in the E-tender, paid EMD amount will be returned from the Government Pool Account after finding L1 Bidder.
27. If the Joint Commissioner / Executive Officer deems that the participants in the E-tender process do not bid for a reasonable amount, the Joint Commissioner / Executive Officer reserves the right to suspend the bidding process. No one shall object this. Negotiation will be conducted with technically and financially acceptable lowest bidder. In case the lowest negotiated rates appear to be reasonable taking into account the prevailing market conditions, the orders may be awarded to the lowest bidder. If the rate of the lowest bidder after negotiation is still considered high, the tender shall be cancelled or shall be extended for inviting new bidder depending upon the option of the tender inviting Authority.
28. If the tender requested by the contractor is confirmed, the licence will be granted for a contract period of two years from the date of approval by the Commissioner.
29. E-tender is conducted as per the rules of Tamil Nadu Government Hindu Religious & Charitable Endowments Act - 1959. The E-tender confirmation is in accordance with these rules and is subject to the Veto power of the Commissioner, H.R&C.E.
  - a) The e-tender will be confirmed and order will be issued by the Joint Commissioner / Executive Officer only after the approval of the e-tender by the Commissioner, H.R&C.E.
  - b) In case of e-tender cancelled by the Commissioner by exercising the Veto power, without approving the e-tender, deposit will be refunded later. Any interest or compensation will not be given towards this.
30. Once the e-tender is approved by the Commissioner, the bidder has to write a bond in government stamp for Rs.100/- to the temple Joint Commissioner / Executive Officer, accepting the license conditions.
31. Only after the execution of the agreement, the bid is accepted and confirmed, permission to enter upon the license will be issued..

32. The successful bidder shall not act against the sanctity, purity and welfare of the temple or give disturbance to the servants of the temple.
33. In case of any disputes between the successful bidder (employee of the contractor) and the temple servants shall abide by the order / measures issued by the Joint Commissioner / Executive Officer in this regard.
34. By tendering this license, any statutory taxes arising due to this transaction the licensee shall pay all other taxes including Income Tax, GST (SGST, CGST) to the government and all other statutory taxes and government charges shall be payable by the licensee, within the due date to the government. The temple is not responsible for these amounts in any way.
35. In case of change in government tax rates, during the license period, the licensee shall be liable to pay the increased tax amount in full. The temple is not responsible for any such revised tax rates.
36. The successful bidder should have insurance and third party insurance for the employees working under their company against fire and other natural calamities at their own risk. In case of no such insurance is obtained, no compensation will be given by the temple.
37. Two sets of neat, not faded clear uniforms shall be provided to the employees by Contracting person or company at their own cost. Employees must wear contract company's identity card to work.
38. The employees of the successful bidder shall not consume liquor, Lagiri Vastu or forbidden tobacco-betel nuts packs during working hours. The employees shall not indulge in any moral turpitudes.
39. This contract is subject to the jurisdiction of the Lalgudi Munsif Court
40. Contract Staff shall not take anyone inside temple for darshan.
41. Contract Staff shall be trained in House Keeping with relevant skills and knowledge.
42. Child labour strictly prohibited. People above 50 years of age or low performers shall not be employed.
43. Labour welfare fund and other funds due to the Government for the employees engaged by the tendering person or company shall be paid by the company itself. No amount will be provided from the temple.
44. Bidder to obtain and upload proof of good performance certificate from the current contractor.
45. In case of confirmation of the contract, the deployed employees shall open a separate bank account and pay salary through ECS within 5th of every month. EPF, ESI, ECS and other details shall be submitted along with previous month's payment list with concerned bank's seal and signature.
46. The successful bidder shall arrange all equipment, material for cleaning, sweeping, wiping, scrubbing, polishing and washing.
47. Contract cleaning staff shall work in two shifts from 5.00 am to 9.30 pm, 1<sup>st</sup> shift 5.00 am to 1.00 pm and 2<sup>nd</sup> shift 1.00 pm to temple closing time respectively.
48. If the staff are late for the second shift, which starts at 1.00 pm, morning shift workers shall not leave work until the second shift employee arrive.
49. In case of any damage to the temple or any other places due to the negligence/action of the contractor / employees of the contractor, the contract company shall take care and settle at their own risk, cost and responsibility.
50. An affidavit shall be submitted that no case has been filed against the contracting company for the last two years.
51. The company to which the contract has been confirmed shall undertake full-time cleaning work with the approval of the administration and appoint additional

staff as required during the visit of important dignitaries and festivals. Additionally, attendance personnel details, biometric attendance record shall also be submitted.

52. The successful bidder shall maintain all toilets and bathrooms kept clean always including the Master Plan Complex with cleaning staff on a rotation basis.
53. Once in two months, temple record room, stationary storage room etc. should be treated with pest control medicine and maintained safely.
54. Garbage bins and wash basins should be washed daily. Dust in the fans, dust in the light bulbs, dust should be cleaned once in 15 days. Stain removers should be used.
55. Toilet bowls and urinals should be thoroughly cleaned once a week. The top floor of the temple should be cleaned once a month. Salt in water pipes should be cleaned every two months. Water tanks should be cleaned every 15 days. Unnecessary items should be removed daily and put in their proper places. The vegetable waste should be weighed and mixed with the dry leaves of the guava grove and brought to the composting site daily. Dry waste should be disposed of safely.
56. Proper registers shall be maintained while carrying out cleaning works daily.
57. Atleast 30% of the contract staff shall be male.
58. The contract person or company appointing employees for temple cleaning shall pay a monthly wage not less than the current amount specified in the Minimum Wages Act.
59. Expenditure on ESI, employee's family welfare is the sole responsibility lies with the contractor only. The tender inviting Authority shall not take any responsibility for the contract staff.
60. By the 5th of every month, according to Face Detection Attendance Register, the details of salary paid in the bank, EPF, ESI paid through ECS, a separate bill shall be filed by the contractor to the tender inviting Authority.
61. The tenderer bill shall be prepared by the contractor on monthly basis after completion of month after deduction necessary 2% of TDS of monthly total payment.
62. The successful bidder and his employees shall conduct themselves in such a manner as not to tarnish the reputation of the temple in any way.
63. No advance payment shall be made by the temple to the contracting company.
64. The successful bidder shall supply brooms, baskets, mops, drain cleaning bags, buckets, tin sheets, toilet brushes, mops, scrapers, street sweepers, insect repellents, soap oil, acid, anthracite, cleaning powder, phenol, bleaching powder, Lisol etc. The contracting company shall procure from the amount provided by the tender inviting Authority.
65. The successful bidder shall undertake the washing and maintenance of the bedsheets and pillows in the temple guest house, karunai illam and Odhuvar Training School at their own expense.
66. The temple shall not be responsible for any inconvenience or ill health caused to the contract staff during working hours.
67. If there is any case related to the work of the cleaning staff, the tenderer will be responsible for it and the temple will not be responsible. Garbage in the temple should be cleaned immediately. Every day each part of the temple has to be cleaned in rotation by 20 workers. The water facility for this will be provided by the temple. Care should be taken to ensure that all the nooks and crannies of the temple are free of dirt and dust and that grass, banyan trees and pipal trees do not grow on the walls.
68. In case of any damage caused by the workman to the temple or the buildings of

the temple or any loss of goods caused by the workman, the contracting company shall bear such losses.

69. The contracting company shall bear every responsibility to the contract staff, if the contract staff be involved in any wrongdoings/crimes/immoral acts etc.,
70. In order to rectify the defects in cleaning works reported by the Joint Commissioner / Executive Officer, the one of the superintendents of the contractor shall accompany the Joint Commissioner/Executive Officer daily and consult the works to be carried out.
71. Regarding the attendance of the contract staffs the Face Detector Attendance shall be submitted to the tender inviting Authority. Temple ulthurai Superintendent shall certify the biometric attendance of the contract staff.
72. If the contract staff die during the work, the company itself should take responsibility and pay the family welfare fund and other amount due to the worker. The temple administration does not take any responsibility.
73. The cleaners shall also carry out sanitary work as notified by the Superintendent of ulthurai and the higher authorities of the temple from time to time
74. Cleanliness staff shall not use machines, equipments and cleaning materials used in lavatories or bathrooms inside the temple for cleaning.
75. The license shall not be renewed for the next year if the work of the cleaning company is found to be unsatisfactory to the temple management. The contract will be cancelled, the contractor has no right to object. The agreement is subject to the Hindu Religious and Charitable Endowments Act.
76. The contracting company shall appoint a male attendant to clean the men's toilet and dress changing rooms and a female attendant for the ladies' toilet. Mainly care shall be taken to avoid any unwanted in the toilet.
77. The agreement shall be cancelled without any prior notice if any complaint is received from the users of the free toilets that the toilets are not being properly maintained or if any news appear in the newspapers.
78. The contracting company shall re-visit the cleaning work sites before requesting the quotation.
79. The cleaning staff appointed by the contract agency shall keep the toilets, bathroom interior and exterior clean free of charge. No fee should be collected from the users of the bathroom and toilet.
80. Electrical appliances, motor pumps, pipes and other items in the toilet and bathroom areas shall be preserved and returned after the expiry of the license period.
81. The abishegam water and rain water channels located inside the temple should be periodically watered and cleaned with machines properly. The toilets shall be kept very clean without bad odour for the usage of the devotees.
82. Water channels shall be identified and well maintained in guest house, hostels, schools, anointing water outlets and temple areas etc.,
83. Approved plastic dustbins shall be placed in all areas of the temple and in the dining areas of the worshippers, nearby for the disposal of eaten leaves and waste material (Dustbin). Garbage collected daily in the temple should be sorted into biodegradable and non-biodegradable and taken to the appropriate place by vehicle.
84. If the contractor chooses to withdraw from the work after being selected, the contract deposit will not be refunded.
85. After accepting the contract and issuing the work order, if any complaint is received that the company is working in violation of the temple rules, the contract with the company will be cancelled immediately and the deposit will not be refunded.

86. In case of violation of the above conditions and in the interest of the devotees, the Joint Commissioner/Executive Officer shall have full authority to cancel this contract and take immediate re-contracting and confiscation of deposit and other criminal action.
87. The temple management shall not be liable for any loss or damage caused to the contractor due to government orders, divine, natural calamity, corona epidemic and other reasons.
88. After the expiry of the license period, on submission of clearance certificate No tax due to the government including income tax, GST, etc. is due to the granting of contract from the concerned departments, After the completion of audit for the license period and receipt of audit report, the deposit amount of Rs.10,00,000/- (Rupees Ten Lakhs) will be returned after consideration of the remarks in the audit report.
89. The licensee shall comply fully the orders and announcements of the government from time to time regarding the prevention of any disease.

Place : Samayapuram  
Date : 06.10.2023

**S.Kalyani,.M.L.,**  
**Joint Commissioner / Executive Officer / Fit Person**